

Partnership Company/ LLP company

- Company profile on letter head of company./ (website details)
- Pan card of Company.
- Partnership Deed of company. For LLP (LLP DEED)
- Partnership registration certificate of company. (for LLP incorporation certificate)
- Office proof (Telephone Bill/ electricity bill/ GST registration copy all 3 page)
- Udhyam registration certificate.
- Shareholding pattern along with list of partners on letter head of company with CA certification.
- GSTR 3B for last 12 months.
- Pan Card of all partners
- Residence proof of all partners (passport Copies/ telephone bill)
- Last 3yrs ITR copies with Acknowledgement receipt, Computation of income, Audit report, 3CB 3CD, Profit and loss a/c, balance Sheet with all required schedule along with debtors and creditors list.
- Sales Purchase ledger month wise for current year.
- Form 26As for Company and All Partners For last 2 years
- Last 1yr bank statement for all current and CC or OD a/c.
- Last 3 yrs ITR copies with computation of income, Capital A/c, Balance sheet, profit and loss a/c for all the individual partners.
- Last 1 yr bank statement for all savings a/c for all partners.
- Net worth statement for Company and all individual partners.
- Existing loans details of company and all individual partners with 1 yr repayment schedule. Sanction letter and if loans are closed then closure letter required.
- Latest work order copies required.