

## **Documents required for Self Employed customer.**

### **Proprietorship**

- Company profile on letter head of company./ ( website details )
- Pan card of proprietor
- Residence proof of proprietor ( passport copy/ telephone Bill/ Electricity Bill )
- Office proof ( Telephone Bill/ Electricity Bill/ GST registration copy all 3 pages)
- Udhyaam registration copy.
- GSTR 3B for last 12 months.
- Form 26As for Proprietor for last 2 years
- Last 3yrs ITR copies with acknowledgement receipt, computation of income, Audit report, 3CB 3CD, Profit and loss a/c, balance Sheet with all required schedule along with debtors and creditors list.
- Last 1yr bank statement for all current and CC or OD a/c.
- Last 1yr bank statement for all savings a/c for proprietor.
- Existing loans details required sanction letter with 1yr repayment schedule if loans are closed the closure letter.
- Debtors and Crs List for Last 2 yrs with Break up.
- Sales Purchase break up month wise for Current year
- Latest work order copies
- Net worth statement for proprietor.